

APPLICATION FOR EMPLOYMENT



Position Applied For		Date	
Name		Social Security Number	
Address		City	Zip
Home Phone	Alternate Phone		

How did you hear about us: Newspaper Internet Current Employee Recruiting Firm Other

This application is for: Full Time Part Time Temporary (6 months or less)

Days and Hours Available for Work (Please complete the following chart)

DAY	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
AM							
PM							

Will you accept employment requiring: (Please Circle)

Nightwork	Yes	No	Occasionally
Weekend Work	Yes	No	Occasionally
Overtime	Yes	No	Occasionally

Date available to start work: _____ Desired Salary: _____

Are you legally authorized to work in the United States? Yes No

Have you ever been convicted of a crime other than a minor traffic offense? Yes No

If Yes, please explain _____
(A conviction will not necessarily disqualify you for employment. Rather, such factors as age and date of conviction, seriousness and nature of the crime, and rehabilitation will be considered)

Do you have a clean driving record? Yes No

If No, please list type of violations: _____

Driver's License: _____ Class D? Yes No

Foreign Language: _____

Computer Software: _____

Other Skills: _____

Education & Training

	Name of School	City & State	Course of Study	Dates of Attendance	Degree Received
High School					
College					
Other					

Please describe any specialized training, licenses, or skills related to the job you are applying for:

Employment History (List most recent position First)

Employer	City & State
Dates of Employment	Hours per Week
Supervisor's Name & Title	Supervisor's Phone #
Primary Job Duties	Starting Salary
Reason for Leaving	Ending Salary

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Please read carefully before signing

Sansone Corporation is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize Sansone Corporation to verify their accuracy, by use of but not limited to, driver's license checks and background checks, and to obtain reference information on my work performance. I hereby release Sansone Corporation from any and all liability of whatever kind and nature, which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

By signing below I acknowledge that I have read, understood, and agree to the above statements.

Signature of Applicant _____

Date _____

Thank you for applying with Sansone Corporation!

Office Use Only

Interviewed By _____ Position _____ Date _____
 Sent for Test Yes No Salary/Wages _____ Start Date _____